

## **STUDENTS**

## **Policy 2200**

### **Admission and Withdrawal**

Premier Charter School shall enroll only pupils that reside in the city of St. Louis, Missouri or are currently enrolled in an unaccredited Missouri school district. Premier Charter School does not limit admission based on race, ethnicity, national origin, disability, gender, income level, proficiency in the English language or athletic ability, but may limit admission to pupils within a given grade level based on the number of openings.

If capacity of Premier Charter School is insufficient to enroll all pupils who submit a timely application at any grade level, Premier Charter School will use a lottery admissions process that assures all applicants of an equal chance of gaining admission except that:

1. Premier Charter School gives a preference for admission of children whose siblings attend the school.
2. Second priority is given to students whose parents are employed at the school.
3. If there are fewer openings at a grade level then students on the waiting list from category #1 or #2 lottery is used to determine which children will be admitted. If the number of pupils from the category #1 waiting list is equal or less then the opening at a grade level all category #1 pupils will be admitted.

All students on the waiting list will be used to fill remaining vacancy by grade level. If a student is selected in the lottery, that student's parents/guardians will be notified using the contact information listed in lottery application paperwork. Once notified, a student's parent or guardian will have 5 days to accept the spot that was offered. If a student's parent or guardian does not accept the spot that was offered after 5 days or if the school is unable to contact a parent or guardian using contact information provided within 5 days of the student's name being selected in the lottery, the school will revoke the spot that was offered and conduct another lottery to fill it.

If a student does not attend school for the first five consecutive days at the beginning of a school year, the parent or guardian does not contact the school, and the school is unable to contact the parent or guardian using contact information provided, that student will be dropped from enrollment and his or her spot will be filled through the regular lottery process.